
UCSC Student-parent Childcare Access Policy

I. Purpose of the Policy

The Childcare Access Policy was established to provide UCSC students with a clear understanding of access to the Early Education Services (EES) childcare programs, including program eligibility, enrollment, childcare wait list, and the impact of a change in student status.

II. Definitions

A. Grant Eligible and Fee-For-Service:

A portion of Early Education Services funding comes from California Department of Education grants to provide a subsidy for eligible families. The terms *grant-eligible* and *fee-for-service* are used throughout this document to distinguish between those families who are eligible to have some or all of their child care fees funded by these grants and those who pay their own fees.

B. Wait List

EES uses information provided by families applying for placement in the program to determine which families are eligible for the next available spaces. Rankings (priority) on the wait list are governed by:

1. The terms and conditions of the California Department of Education Grant(s) received by the Early Education program, and
2. The date the family is placed on the wait list.

III. Detailed Policy Statement

A. Eligibility for Access and Continued Enrollment

All currently enrolled UCSC campus graduate and undergraduate students are eligible to enroll their children in the Early Education Services program provided they or their spouse/domestic partner is a custodial parent, legal guardian, or has been approved as a foster or adoptive parent. Because funding received from Student Services Fees and Student Fee Referenda supports overall program costs and allows services to be provided to student families at a discounted rate, eligibility for the EES program is based on at least one parent's status as a registered UCSC student or as a fully processed applicant for UCSC admission. EES will continue to offer care to enrolled children during the summer regardless of the parent's summer registration status, providing the parent is registered for classes in the fall. EES will also offer continuous care to enrolled children whose parents have obtained permission from EES to waive registration requirements for one quarter, providing that they are registered for the following quarter.

B. Enrollment and Wait list

The enrollment process begins with applying to the wait list. Upon verification of a family's eligibility and, if applicable, priority status assigned by the State granting agency, the child is enrolled in the program. If space is not available in the program, the family remains on the wait list based on their eligibility and ranking. Families are notified as program space becomes available. A family may decline three offers before being removed from the wait list. If a family does not respond to an enrollment offer with an acceptance or decline, they will be removed from the wait list.

C. Change in Student Status

When a change in the student status of the campus affiliated family member occurs, the child's eligibility to receive Early Education Services will also change. If the change in status results in the student no longer being enrolled in the current or upcoming quarter of the academic year, the child will not be eligible to receive EES services. Changes in student status that would make the child ineligible for the program include, but are not limited to: graduation, approved leave of absence, shift from doctoral student to post-doctoral scholar, or withdrawal or suspension from the University.

IV. Getting Help With Policy, Access, and Fees Questions

The Early Education Services program administrative staff can provide you with information about program eligibility, availability of grant/reduced fee programs, and wait list in addition to the philosophy, approach, curriculum and adult to child ratio of the center.

V. Applicability and Authority

This policy on Access to Early Education Services applies to all campus students.

This policy supersedes UCSC Childcare Access Policy: SA-0002-01, dated 6/17/2010.

The UCSC Unit of CHES is the campus authority for the EES Access policy. This policy was reviewed and approved by the Associate Vice Chancellor of CHES.

VI. Related Policies/References for More Information

Program Information:

childcare.ucsc.edu